



**THE RULES OF**  
**DEWAN PERHIMPUNAN CHINA KUALA LUMPUR DAN SELANGOR**  
(THE KUALA LUMPUR AND SELANGOR CHINESE ASSEMBLY HALL)

**Chapter One      NAME, REGISTERED ADDRESS AND LOGO**

**1.1 NAME AND ADDRESS**

- a) The name of the Society is Dewan Perhimpunan China Kuala Lumpur Dan Selangor (The Kuala Lumpur and Selangor Chinese Assembly Hall) (hereinafter called “the Society”).
- b) The registered address and place of meeting of the Society is at No. 1, Jalan Maharajalela, 50150 Kuala Lumpur.
- c) The registered address shall not be changed without the prior approval of the Registrar of Societies.



**1.2 MEANING OF THE LOGO**

- a) The logo consists of two Chinese characters, i.e. “大” and “中” which form part of the Chinese Name of the Society.
- b) The stroke of the character “大” is used to portray the five petal national flower.
- c) The word “中” used to portray the five stigmas of the flower stamens, setting in the center of a seemingly word of “公” which contains the meaning of upholding fairness, justice and justifiable rights.
- d) The outer ring symbolizes the unity of all Malaysian Chinese.
- e) The red color symbolizes brilliant and moving forward.

**Chapter Two      OBJECTIVES**

**2.1 OBJECTIVE OF THE SOCIETY**

2.1.1 The objectives for which the Society is established are: -

- a) To discuss and deal with matters of importance and interest to the members and the community.
- b) To promote and participate in cultural, educational and social work.
- c) To promote goodwill and unity among the various races in the country.
- d) To liaise with other registered societies having similar objectives as those of the Society in furtherance of the above objective.

## **Chapter Three MEMBERSHIPS**

### **3.1 MEMBERSHIP – QUALIFICATION AND CLASSIFICATION**

- 3.1.1 The members of the Society shall comprise of three (3) categories, namely, the Permanent Members, the Life Members and the Ordinary Members.
- 3.1.2 Any Chinese guilds, societies and associations which are registered in the state of Selangor and / or the Federal Territory of Kuala Lumpur are eligible to become Life Members or Ordinary Members of the Society.
- 3.1.3 Permanent Members are the first batch of members of the Society. The following twenty-two associations are Permanent Members of the Society: Selangor Hokkien Association; Persatuan Kwong Siew Selangor & Wilayah Persekutuan; Selangor & Kuala Lumpur Fui Chiu Association; Kuala Lumpur & Selangor Kwangsi Association; Selangor & Kuala Lumpur Teo Chew Association; Poon Yu Association Selangor & Kuala Lumpur; Persatuan Daerah Chung San Selangor & Wilayah Persekutuan; Selangor & Wilayah Persekutuan Tong On Vooi Koon; Selangor & Kuala Lumpur Wui Leng Association; Selangor San Shui Association; Selangor & Kuala Lumpur Foochow Association; Kuala Lumpur Eng Choon Association; Selangor and Kuala Lumpur Char Yong Fui Kuan; Persatuan Ka Yin Wilayah Persekutuan & Selangor; Chak Kai Koong Kon K.L.; Persatuan Hainan Selangor & Wilayah Persekutuan; Selangor Ann Koae Association; Persatuan Derama Amator Chui Lok; Selangor Yan Keng Benevolent Dramatic Association; The Federation of Chinese Guilds Associations; The Kuala Lumpur & Selangor Chinese Chamber of Commerce & Industry; The Miners Association of Selangor, Negeri Sembilan and Pahang.
- 3.1.4 Save for the first-year subscription which shall be paid in full pursuant to Rule 10.1 below despite the date of membership acceptance, the subsequent annual subscription shall be paid before end of May every year. Failing which such member shall be denied the rights and privileges of membership until it settles its account, and such member will lose the voting right and right to be voted for any upcoming election.
- 3.1.5 Any adjustment in the entrance fee and the annual subscription shall be decided at the Annual General Meeting or Extraordinary General Meeting of the Society.
- 3.1.6 The Board of Directors reserves the right to revoke or suspend or extend the membership of any Ordinary Member who fails to pay its annual subscription for three years consecutively.

### **3.2 APPLICATION FOR MEMBERSHIP**

- 3.2.1 Any applicant and member of the Society shall have at least 70% Chinese members and its representative nominated to the Society shall be Chinese. If the Chinese members of an association have subsequently been reduced to less than 70%, its membership in the Society shall automatically cease.
- 3.2.2 Any association wishing to become an Ordinary Member or a Life Member of the Society shall submit an application for membership in a prescribed form duly recommended by one member and seconded by another member. The application

form shall be submitted to the Secretariat and shall be posted on the notice board for fourteen (14) days. The application will be assessed and if approved by the Board of Directors will become effective after payment of entrance fee and annual subscription within thirty (30) days from the date of such approval.

- 3.2.3 The Board of Directors reserves the right to decline any application for membership without any reason given.

### **3.3 PRIVILEGE FOR MEMBER**

- 3.3.1 Members of the Society shall be entitled to take part in all activities of the Society.
- 3.3.2 Member of the Society through its representative shall be entitled to express opinions, to cast votes, to elect and be elected as directors at the Annual General Meeting.
- 3.3.3 Members of the Society shall each submit and appoint one representative to the Society after being accepted as Member of the Society for purposes of attending the General Meeting.
- 3.3.4 Any member of the Members of the Society who has been elected as Head of the Youth Division, Head of the Women Division, and the six co-opted directors, who are not the nominated representative of the respective Members of the Society, shall be accepted by the Society as an additional representative of the respective members of the Society.
- 3.3.5 Except Rule 3.3.4, all representatives shall hold the representative post in the Society until being replaced by the respective Members of the Society. Representative who has been elected as director shall not be replaced by the respective Member of the Society before the coming election of the office bearers. Nonetheless, the Board of Directors also reserves the right to decline any nominated representative as stated below but not limited to :
- ( a ) Paid staff of the Society;
  - ( b ) Having landlord tenant relationship with the Society;
  - ( c ) Having law suit against the Society;

In such event, the said Member is required to make a fresh nomination that will be accepted by the Board of Directors.

### **3.4 DUTIES & RESPONSIBILITIES FOR MEMBERS**

- 3.4.1 Members of the Society shall abide by the rules and regulations and shall be bound by all resolutions passed at the Executive Board of Directors' meeting and all meetings above this level.
- 3.4.2 Members of the Society shall have the obligation to support the Objectives of the Society, and to promote the development of the Society, as well as maintain the interests and reputation of the Society.
- 3.4.3 When necessary, the Society may appeal to the members and the general public for special donations. Members shall be obliged to respond favorably to such appeal.
- 3.4.4 The Board of Directors shall be entitled to disqualify or suspend any representative of its members who by speech or action contravenes the rules and regulations of the Society or the resolutions of the General Meeting or Board of Directors or acts in a manner detrimental to the reputation of the Society, the Society is entitled to request its members to replace the disqualified representative and the Member shall submit a replacement forthwith.

- 3.4.5 The Board of Directors reserves the right to expel or suspend any member who by speech or action contravenes the rules and regulations of the Society or the resolutions of the Annual General Meeting or Board of Directors or acts in a manner detrimental to the reputation and/or interest of the Society. Any member aggrieved by such expulsion may appeal to the next General Meeting of members and the decision of the General Meeting shall be final and binding. No member shall bring the matter to court without first exhausting the internal procedures and avenues available.

### **3.5 MEMBERSHIP WITHDRAWAL**

- 3.5.1 Any member wishing to withdraw from the Society shall pay any moneys and fees due to the Society and notify its intention to withdraw in writing to the Board of Directors for the Board's acceptance and record. No entrance fee, annual subscription and special subscription paid shall be refunded.
- 3.5.2 The membership of any member in the Society shall automatically cease upon the voluntary dissolution or de-registration of such member.

## **Chapter Four ORGANISATION**

### **4.1 ORGANISATION**

- 4.1.1 The Annual General Meeting of members shall be the highest policy-making body of the Society.
- 4.1.2 The Board of Directors shall be the highest policy-making and administrative body during the adjournment of the Annual General Meeting of members.
- 4.1.3 The Executive Board of Directors shall be responsible for the day to day general affairs and operation of the Society.
- 4.1.4 The Board of Directors shall consist of maximum forty-seven (47), including thirty-nine (39) directors elected triennially at Annual General Meeting of members, two (2) ex-officio directors and maximum six (6) directors co-opted by the Board of Directors in accordance with Rule 4.1.5 herein.
- 4.1.5 The Board of Directors shall be entitled to co-opt maximum six (6) directors from the Members of Society. The co-opt director(s) term of office expires at the same time as the Executive Board of Directors.
- 4.1.6 Only the representative of Member of Society elected as director at the General Meeting are eligible to be elected as the President of the Society.
- 4.1.7 The Head of the Women Division shall become an ex officio director and a member of the Executive Board of Directors upon her election at the General Meeting of the Women Division.
- 4.1.8 The Head of the Youth Division shall become an ex officio director and a member of the Executive Board of Directors upon his election at the General Meeting of the Youth Division.
- 4.1.9 The Executive Board of Directors is elected by the members of the board of directors, no single director shall hold more than one executive director position at the same time. All members of the Board of Directors, shall be entitled to vote and be voted in the election of the Executive Board of Directors stated in Rules 4.1.10, ex-officio

directors and co-opted directors are not entitled to be voted to hold position in Rules 4.1.10.

4.1.10 Nineteen (19) Executive Board of Directors shall be as follows:

- 1 President (One)
- 1 Deputy President (One)
- 6 Vice-President (Six)
- 1 Secretary General (One)
- 1 Assistant Secretary General (One)
- 1 Treasurer (One)
- 1 Assistant Treasurer (One)
- 1 Head of Social-Economic Committee (One)
- 1 Head of Cultural and Educational Committee (One)
- 1 Head of Welfare Committee (One)
- 1 Head of Liaison Committee (One)
- 1 Head of Civil Rights Committee (One)
- 1 Head of Women Division (One)
- 1 Head of Youth Division (One)

4.1.11 Board of Directors shall be as follows:

- 19 Executive Board of Directors (Nineteen)
- 22 Ordinary Directors (Twenty-two)
- 6 Co-opt Directors (maximum Six, if any)

## **Chapter Five DIRECTORS - RESIGNATION OR TERMINATION**

- 5.1.1 Any director who has been absent for three (3) consecutive meetings of the Board of Directors without due reason shall automatically be relinquished from being a director, and the director vacancy thereby created shall be substituted by another representative from the respective member.
- 5.1.2 Where a director resigns or a member replaces his representative, and the director vacancy thereby created shall be substituted by another representative from the respective member.
- 5.1.3 According to the circumstances described in **Rule 5.1.1 and Rule 5.1.2**, if the member fails to nominate a new representative within three (3) months, the vacancy of director shall be kept vacant till end of the term.
- 5.1.4 Vacancy of director arising from cessation of membership, the vacancy shall be kept vacant till end of the term.
- 5.1.5 Any director, employee or advisor in the Society who violates or is convicted under Section 9A of the Societies Act 1966 or other related laws, shall automatically loss his position in the Society.
- 5.1.6 The vacancy of executive director shall be substituted by another director thereby elected by the Board of Directors.

## **Chapter Six      GENERAL MEETING**

### **6.1. GENERAL MEETING OF MEMBERS**

- 6.1.1 General Meeting of members of the Society shall comprises of two types of meetings, namely, the Annual General Meeting and Extraordinary General Meeting.
- 6.1.2 The Annual General Meeting of the Society shall be held once a year before the end of June. Any other General Meetings convened in accordance to Rule 6.3, known as the "Extraordinary General Meeting".
- 6.1.3 Any resolution passed at the Annual General Meeting or Extraordinary General Meeting shall be carried by the majority of votes of those members present at such meeting. But, any resolution affecting the Rules or the property of the Society shall be decided in accordance with the provisions contained in Rule 13.1.3 and Rule 6.1.4 herein contained respectively.
- 6.1.4 Any resolution relating to the sale, transfer or mortgage of the property of the Society shall require the consent of at least two-thirds (2/3) of the number of the Board of Directors. Such decisions shall then be put to a vote at the Annual General Meeting or Extraordinary General Meeting and be passed by at least three-quarters (3/4) of the members present at the meeting.

### **6.2 ANNUAL GENERAL MEETING**

- 6.2.1 The Annual General Meeting shall transact the following business:
  - a) To receive the annual report and the audited annual accounts.
  - b) To elect directors (triennially).
  - c) To formulate and amend the Rules (if necessary)
  - d) To appoint a qualified auditor (triennially).
  - e) To transact any other matters for which at least 14 days written notice has been given to the Secretariat office and the same shall not be included in the agenda unless it has been duly approved by the Board of Directors seven (7) days before the Annual General Meeting.
- 6.2.2 The notice of Annual General Meeting, together with the annual report and the audited annual accounts and (if any) proposed amendment to the Rules of the Society shall be emailed to the members twenty-one (21) days before the meeting, hard copy reports will be provided on the day of General Meeting, unless specifically requested by the particular member.
- 6.2.3 The quorum for the Annual General Meeting shall be one half (1/2) the voting membership or twice the total number of the Board of Directors, whichever is lesser. In the event that no quorum is achieved within half an hour from the time scheduled for holding the meeting, the meeting shall be adjourned for seven (7) days to be held at the same time and place.
- 6.2.4 No quorum is necessary at the adjourned Annual General Meeting. But neither amendment to the Rules of the Society nor any resolution affecting the general interests of all members shall be passed at such adjourned Annual General Meeting.

### **6.3 EXTRAORDINARY GENERAL MEETING**

- 6.3.1 The President or the Board of Directors may at its discretion call an Extraordinary General Meeting of members provided that notice of such meeting shall be given at least fourteen (14) days before the meeting.
- 6.3.2 The President or Board of Directors, shall on the requisition made in writing by members not less than one third (1/3) of the total number of members, stating the objects and reasons for such meeting, call an Extraordinary General Meeting of members provided that notice of such meeting shall be given at least seven (7) days before the meeting.
- 6.3.3 An extraordinary general meeting requisitioned by members shall be convened on a date within thirty (30) days of the receipt of such requisition.
- 6.3.4 The quorum for the Extraordinary General Meeting shall be one half (1/2) the voting membership or twice the total number of the Board of Directors whichever is lesser.
- 6.3.5 If no quorum is present after half an hour from the time scheduled for holding the extraordinary general meeting, the proposed meeting shall be cancelled and no Extraordinary General Meeting shall be requisitioned for the same reason or purpose until after the lapse of at least six months from the date of the Extraordinary General Meeting.
- 6.3.6 At least three quarters (3/4) of Members of the Society request for the Extraordinary General Meeting must be present, failing which the Extraordinary General Meeting will be cancelled after half an hour from the time scheduled for holding the meeting.
- 6.3.7 The Secretary General shall forward to all members a copy of the draft minutes of the Extraordinary General Meeting within 60 days after its conclusion.

### **6.4 ELECTION - BOARD OF DIRECTORS**

- 6.4.1 The Board of Directors of the Society shall be elected once in every three (3) years, on the same day of the Annual General Meeting.
- 6.4.2 A seven-man election committee shall be set up by the Board of Directors to take charge of the election work.
- 6.4.3 Any member intending to attend and vote may appoint a proxy to attend and vote for it at General Meetings. No person can be appointed proxy for more than one member.
- 6.4.4 Voting shall be by way of secret ballots. The rules of election shall be decided by the election committee.
- 6.4.5 Members who are in arrears of any annual subscriptions shall not be entitled to vote or be elected.
- 6.4.6 Representatives of the members whose membership in the Society is less than one (1) year shall not be entitled to vote and be voted.
- 6.4.7 The employees of the Society shall not be eligible to become a director.
- 6.4.8 Any person who has been convicted of a jail sentence by a Court of law or adjudged bankrupt or medically or mentally unfit or any person who violates or is convicted under Section 9A of the Societies Act 1966 or other related laws, shall not be eligible to become a director.

## **Chapter Seven BOARD OF DIRECTORS**

### **7.1 BOARD OF DIRECTORS - TERM OF OFFICE**

- 7.1.1 The Board of Directors shall convene a meeting within fourteen (14) days after the election to elect office bearers as provided in Rule 4.1.10.
- 7.1.2 The Board of Directors shall serve for three years each term and all office-bearers of the Board of Directors may be re-elected after serving two terms in office except the President, the Secretary General and the Treasurer, who shall not serve for more than two terms or six years consecutively, whichever is shorter.  
In the event that the terms of service for the President have expired but his presidency post in The Federation of Chinese Associations Malaysia is still continuous, then in such event the term of service for the presidency post is permitted to seek for an additional term until the term of service in The Federation of Chinese Associations Malaysia expires.
- 7.1.3 The handing over of office by the outgoing office bearers to the incoming office bearers shall take place within one (1) month after the election.

### **7.2 BOARD OF DIRECTORS - MEETING NOTICE**

- 7.2.1 The Notice of meeting of the Board of Directors shall be given at least seven (7) days before the meeting. Twenty (20) directors shall constitute a quorum.
- 7.2.2 The Board of Directors shall meet at least once in two months. In the event of urgency, the President may call an emergency meeting of the Board of Directors.

### **7.3 BOARD OF DIRECTORS MEETING – CIRCULAR RESOLUTION**

- 7.3.1 Where any urgent matter requiring the approval of the Board of Directors arises and it is not possible to convene a meeting, the Secretary General may obtain such approval by means of a circular letter. The following conditions must be fulfilled before a decision of the Board of Directors is deemed to have been obtained: -
- a) The issue must be clearly set out in the circular and forwarded to all members of the Board of Directors;
  - b) At least one-half of the members of the Board of Directors must indicate whether they are in favor or against the proposal;
  - c) The decision must be complied to the Rules.
  - d) Any decision obtained by circular letter shall be reported by the Secretary General to the next Board of Directors meeting and recorded in the minutes thereof.
- 7.3.2 Rule 7.3 also applicable to urgent Executive Board of Directors' meeting.

### **7.4 BOARD OF DIRECTORS – POWERS, DUTIES AND RESPONSIBILITIES**

- 7.4.1 The Board of Directors shall have the following powers: -
- a) When necessary, to set up working sub-committees and to appoint advisers when necessary to carry out and promote the activities of the Society.
  - b) To recommend to the General Meeting of Members persons to be the Permanent Honorary President, Honorary President and Honorary Adviser of the Society.



- c) To approve or decline the application of members, to elect new directors for the remainder of the term of office to replace those who retire.
- d) To formulate standing orders of meeting of the Society.
- e) To set up liaison centers for members at district level in the state.
- f) To implement the policy laid down by the general meeting.

## **Chapter Eight EXECUTIVE BOARD OF DIRECTORS**

### **8.1 EXECUTIVE BOARD OF DIRECTORS - MEETING NOTICE**

- 8.1.1 The Executive Board of Directors shall meet at least once in two (2) months. The notices of meeting shall be given at least seven (7) days before the meeting. Nine (9) persons shall constitute a quorum.
- 8.1.2 Any member of the Executive Board of Directors who has been absent for three (3) consecutive meetings of the Executive committee without due reason, shall automatically be relinquished from being a member of the Executive Committee, and the vacancy shall be substituted by another director thereby elected by the Board of Directors.

### **8.2 EXECUTIVE BOARD OF DIRECTORS – POWERS, DUTIES AND RESPONSIBILITIES**

- 8.2.1 The Executive Board of Director shall have the following powers: -
  - a) To recommend to the Board of Directors plans of activities and the estimated expenditure.
  - b) To suggest to the President the holding of special meetings of Directors, or Extraordinary General Meeting in order to transact urgent business.
  - c) To employ and terminate employment of staff of the Secretariat.

## **Chapter Nine POWERS AND DUTIES**

### **9.1 POWERS, DUTIES AND RESPONSIBILITIES**

- 9.1.1 The President: -  
To supervise the affairs of the Society, to represent the Society in dealing with external affairs, to chair the meetings of the Board of Directors and of the Executive Committee, to authorize special expenditure of not more than RM10,000.00 at any one time.
- 9.1.2 The Deputy President: -  
To assist the President in attending to the affairs of the Society, to carry out the instructions of the President, to act for the President during his absence or while he is on leave.

- 9.1.3 The Vice President: -  
To assist the President in attending to the affairs of the Society, to carry out the instructions of the President. One of the Vice-Presidents shall act for the President and Deputy President during their absence.
- 9.1.4 The Secretary General: -  
To organise and supervise the day-to-day activities of the Society, to carry out the resolutions of the Board of Directors, to supervise the staff of the Secretariat, to keep all documents, records and the register of members of the Society, to report to the Annual General Meeting, the Board of Directors and the Executive Committee the affairs of the Society and to recommend plans of activities, to authorize special expenditure of not more than RM5,000.00 at any one time.
- 9.1.5 The Assistant Secretary General: -  
To assist the Secretary General and to act for him during his absence or while he is on leave.
- 9.1.6 The Treasurer: -  
To take charge of the finance, title deeds and accounts of the Society, to report to Annual General Meetings, the Board of Directors and the Executive Committee on Financial matters, to hold a sum of not exceeding RM2000.00 for petty expenses.
- 9.1.7 The Assistant Treasurer: -  
To assist the Treasurer in the carrying out his duties, to act for the Treasurer during his absence or while he is on leave.
- 9.1.8 Heads of Various Committees / Divisions : -  
To lead, plan and supervise the activities of the various committees / divisions, to authorize expenditure of not more than RM2,000.00 at any one time, to report to the Executive Committee and the Board of Directors plans of activities and recommendations.
- 9.1.9 The Deputy Heads of Various Committees: -  
To assist their respective Chairman and to act for their respective chairman during their absence or while they are on leave.
- 9.1.10 The Ordinary Directors: -  
Assist in the general affairs and activities of the Society, and to assist in implementation of the resolutions of the general meeting and director meetings.
- 9.1.11 No director shall enter into any agreement on behalf of the Society with any individual or organization affecting the property (except maintenance, repairs, enhancing and tenancy) or interests of all members without the prior approval of the Annual General Meeting or Extraordinary General Meeting.

## **Chapter Ten INCOME AND FUNDS**

10.1. Three types of memberships are as follows:

- a) An Ordinary Member must pay an entrance fee of Ringgit Malaysia One Hundred (RM 100.00) only and an annual subscription of Ringgit Malaysia One Hundred (RM100.00) only.
- b) A Life Member must pay a one-off entrance fee of Ringgit Malaysia Two Thousand (RM2, 000.00) only, and Life Members are not required to pay annual subscription.
- c) The Permanent Members are not required to pay any entrance fee or annual subscription.

### **10.2 SOURCE OF INCOME**

- a) Life Members' and the Ordinary Members' entrance fees and annual subscription fees.
- b) Donation.
- c) Rental Income.
- d) and other legitimate income

### **10.3 ESTABLISH OF FUNDS**

10.3.1 The Board of Directors may set up Charity Foundation or any other funds for purposes in furtherance of the objectives of the Society as stated in the Rules.

## **Chapter Eleven ADMINISTRATION OF PROPERTY**

### **11.1 ADMINISTRATION OF PROPERTY**

- 11.1.1 All immovable properties of the Society shall be registered in the name of the Society. The incumbent President, Secretary General and Treasurer shall execute on behalf of the Society any deeds and documents relating to the immovable properties of the Society as the immovable properties' Administration Officer pursuant to Section 9(b) of the Societies Act 1966, whose appointment are authenticated by a certificate of the Registrar of Societies. They will serve in this capacity for the duration of their term of office in the Executive Committee. They will automatically cease to hold that position when their term of office ends.
- 11.1.2 Administration Officers are not empowered to sell, mortgage or transfer the property of the Society unless given the authority to do so by the General Meeting.
- 11.1.3 In the event that a post of any administration officer falls vacant, the Board of Directors shall have the power to co-opt any other Executive Directors as it deems fit to fill the vacancy until the next General Meeting.

## **Chapter Twelve FINANCIAL PROVISIONS**

### **12.1 Financial Provisions**

- 12.1.1 Subject to the following provisions in this Rule, the funds of the Society may be expended for any purpose necessary for the carrying out of its objects including the expenses of its administration, the payment of salaries, allowances and expenses to its paid staff and the audit of its accounts.
- 12.1.2 The Treasurer may hold a petty cash advance not exceeding RM2000.00 at any one time. All money in excess of this sum shall within three (3) working days of receipt be deposited in a bank, where the Bank Account shall be in the name of the Society.
- 12.1.3 All cheques or withdrawal notices on the Society's account shall be signed jointly by the President (or in his absence the Deputy President), the Secretary General (or in his absence the Assistant Secretary General) and the Treasurer (or in his absence the Assistant Treasurer).
- 12.1.4 No expenditure exceeding RM10,000.00 at any one time shall be incurred without the prior sanction of the Board of Directors.
- 12.1.5 As soon as possible after the end of each financial year, a statement of income and expenditure and a balance sheet for the year shall be prepared and audited by the Auditor appointed. The audited accounts shall be submitted for the approval of the next Annual General Meeting, and copies shall be made available at the registered office or place of meeting of the Society for the perusal of members.
- 12.1.6 The financial year of the Society commences on the 1st day of January and ending on the 31st day of December.

### **12.2 FINANCE AUDIT**

- 12.2.1 One person who shall not be an office-bearer of the Society shall be appointed at the Annual General Meeting as Honorary Auditor. He shall hold the office for three years.
- 12.2.2 The Annual General Meeting may appoint a qualified accountant (or firms of accountants) as paid Auditor. The Auditor thus appointed shall hold his appointment until he resigns or until his appointment is otherwise terminated by the Annual General Meeting or Extraordinary General Meeting.
- 12.2.3 The Honorary Auditor and Paid Auditor shall be required to audit the accounts of the Society and to prepare a report for the Annual General Meeting. He may also be required by either the President, Secretary General or Treasurer to audit the accounts of the Society for any period, and to make a report to the Board of Directors.

## **Chapter Thirteen AMENDMENTS TO RULES**

### **13.1 AMENDMENTS TO RULES**

- 13.1.1 Any amendments to the Rules may be made by the Board of Directors and submitted to the Annual General Meeting or Extraordinary General Meeting for its approval.
- 13.1.2 Upon receipt of request jointly submitted by one-third (1/3) of the members proposing certain amendments to the Rules, the Board of Directors shall convene an Extraordinary General Meeting within one month to discuss the proposed amendments.

- 13.1.3 Any amendment to the Rules shall be approved by a two-third (2/3) majority of the members present at the Annual General Meeting or Extraordinary General Meeting of members. Such amendments shall be submitted to Registrar of Societies within sixty (60) days and come into effect upon the approval of the Registrar of Societies.

## **Chapter Fourteen      PROHIBITIONS**

### **14.1 PROHIBITIONS**

- 14.1.1 The Society shall not accept non-citizens as representatives of its members.
- 14.1.2 The Society shall not appoint non-citizens as Directors.
- 14.1.3 Without the prior approval of the Registrar of Societies, the Society shall not directly or indirectly request, procure, obtain or accept, or attempt to request, procure, obtain or accept any cash, movable or immovable property or any monetary benefits or facilities from any organization or government or its agency, any governmental or other bodies not incorporated under the written law of Malaysia from any country, territory or place outside Malaysia or from any individual normally resident outside Malaysia.
- 14.1.4 The Society shall not have any affiliation or connection outside Malaysia.

## **Chapter Fifteen      DISSOLUTION**

### **15.1 DISSOLUTION**

- 15.1.1 The decision to dissolve the Society shall be passed by a two-third (2/3) majority present at the Extraordinary General Meeting attended by at least three quarters (3/4) of the total number of members.
- 15.1.2 The winding up affairs of the Society after dissolution shall be managed by a committee appointed by Extraordinary General Meeting. The notice of dissolution shall be submitted to the Registrar of Societies within fourteen (14) days of the dissolution.

**Note:-**

The First Amendment to the Rules was approved on 22-9-1983 by the Registrar of Societies, Malaysia.  
The Second Amendment to the Rules was approved on 25-8-1989 by the Registrar of Societies, Malaysia.  
The Third Amendment to the Rules was approved on 06-09-2005 by the Registrar of Societies, Malaysia.  
The Fourth Amendment to the Rules was approved on 20-02-2006 by the Registrar of Societies, Malaysia.  
The Fifth Amendment to the Rules was approved on 19-01-2009 by the Registrar of Societies, Malaysia.  
The Sixth Amendment to the Rules was approved on 22-03-2021 by the Registrar of Societies, Malaysia.